



# Potential. Passion. Possibilities.



## PHSA Agencies, Services, Programs & Divisions

BC Cancer Agency  
BC Centre for Disease Control  
BC Children's Hospital and Sunny Hill Health Centre for Children  
BC Provincial Renal Agency  
BC Transplant  
BC Women's Hospital & Health Centre  
BC Mental Health & Addiction Services  
Forensic Psychiatric Services  
Riverview Hospital  
Cardiac Services BC  
Perinatal Services BC  
Health Shared Services BC  
BC Ambulance Service  
PHSA Corporate

The BC Centre for Disease Control (BCCDC) provides provincial and national leadership in public health through surveillance, detection, prevention and consultation and provides both direct diagnostic and treatment services to people with disease of public health importance.

The BCCDC is an agency of the Provincial Health Services Authority (PHSA), which plans, manages and evaluates selected specialty and province-wide health care services across BC. PHSA embodies values that reflect a commitment to excellence. These include: **Patients first • Best value • Results matter • Improvements through knowledge • Open to possibilities.**

## Manager, Provincial Point of Care HIV Testing Program

Req # 13521

Temporary Full-time (December 2011 to March 2013)

Vancouver, BC

Reporting to the Medical Director of Clinical Prevention Services the Manager, Point of Care HIV Testing (POCT) Program oversees the successful implementation, growth and sustainment of a centralized program for supporting effective POCT in health care settings across British Columbia. The Manager supports Regional Health Authorities in B.C. and other stakeholders to ensure high quality POCT and quality assurance as per a centralized Quality Management model and Provincial Guidelines. The Manager manages inventory and distribution, and monitors, evaluates and reports on implementation of a quality program in community and acute care settings. In addition, the Manager drafts new, and maintains current, guidelines, policies and other materials related to provincial POCT.

- Manages POCT operations by coordinating and establishing priorities with input from the Medical Director, Steering Committee and advisory groups. Assesses and monitors resource requirements including the supply and inventory of POC HIV test kits, and develops an effective operational plan that delivers a quality and cost effective program. Contributes to overall provincial POCT strategy.
- Coordinates, supports and where necessary establishes appropriate governance and advisory structures that respect the requirements of internal and external stakeholders. Ensures consistency in practice with industry standards and accreditation bodies.
- Maintains appropriate program processes, plans, controls, and reporting functions to ensure centralized system is effective; identifies improvements; and addresses quality issues. Leads, in collaboration with physicians & professional practice leaders, the identification of evidence based outcomes, development of quality indicators, ensures compliance with accreditation standards, and coordinates or participates in quality improvement activities (including imPROVE). Ensures quarterly reporting of outcomes to the Steering Committee.
- Collects and analyzes data, and generates regular reports on all program outcomes within established parameters (including usage statistics). Conducts a full program evaluation and writes interim and summative evaluation report according to Ministry specifications.
- Responsible for the program budget including budget planning, administration, management and authority for expenditures within established guidelines. Maintains an up-to-date summary of the project budget and expenditures.
- Develops communication mechanisms, manages working relationships and provides leadership for consensus development between stakeholders including but not limited to acute care and community based settings, and device manufacturers/suppliers through continual liaison and negotiation.
- Liaises with the Provincial POC HIV Quality Systems Lead in order that all designated staff involved in POC HIV testing are trained in these procedures, in accordance with provincial guidelines and as required by PHSA and regional stakeholders. Supports the POCT-related training activities delivered by BCCDC as required.
- Functions as a point of contact for and liaises with all sites in BC that are implementing POCT through the provincial program, and represents PHSA on matters related to POCT with other provinces and territories.

### Qualifications

A level of education, training, and experience equivalent to a Master's Degree in Nursing, Leadership, Health Administration, Business or a related health discipline and a minimum of five (5) years' experience in STI or HIV/AIDS program management within a health agency (government or non-government).

Demonstrated planning, organizational, project management, and evaluation skills. Ability to manage multiple projects in a time-sensitive environment. Effective oral and written communication skills. Excellent interpersonal skills. Proven ability to work independently as well as with a team, providing leadership and facilitation as required. Ability to work in a multi-disciplinary setting including with management, front-line staff, public health and community stakeholders. Demonstration of good judgment and decision making. Ability to operate related equipment including software programs such as word-processing, desktop, spreadsheets, databases, browsers, and electronic mail.

We invite you to apply by selecting this position on our website at <http://careers.phsa.ca> and clicking "Apply Online Now" button where you can register for the first time or enter your Username and Password in order to re-access your profile on our system.

Applications will be accepted until the position is filled.

For more information on all that the BCCDC has to offer, please visit: [www.bccdc.ca](http://www.bccdc.ca)

*The BCCDC is committed to employment equity and hires on the basis of merit. We encourage applications from all qualified individuals, including Aboriginal peoples, persons with disabilities and members of visible minorities.*

