

EMPLOYMENT OPPORTUNITY

FIRST NATIONS HEALTH COUNCIL

POSITION TITLE: HEALTH GOVERNANCE LIAISON - Vancouver Island Region



POSITION SUMMARY

As a primary point of contact, the Health Governance Liaison Officer will work under the direction of the First Nations Interim Health Governance Committee (FNIHGC) Regional Members and Caucus Representatives and will liaise with regional political leadership or other designated community leaders throughout the Vancouver Island regions.

The Health Governance Liaison's Officer's role is to serve as a communications link between BC First Nation communities, the First Nations Health Council and FNIHGC Regional Members and Caucus Representatives. The Health Governance Liaison position is responsible for ensuring that Health Governance concerns and input discussed at regional caucus sessions are formally summarized through formal communications at local and regional BC First Nations meetings. The Health Governance Liaison positions will provide support to Vancouver Island governance regional Caucus sessions.

EDUCATION AND EXPERIENCE

- Bachelor's degree with major course work in Communications, Public Relations, Health Administration or a related field (or equivalent experience)
- 1-3 years of experience in Public Relations
- Knowledge of Health Governance preferred
- Excellent interpersonal skills and the ability to establish excellent working relationship with team and communities
- Exceptional time management skills
- Excellent computer skills and the use of relevant software and other applications
- Excellent oral and written communications skills.
- Strong ability to facilitate meetings and conduct presentations to various groups
- A valid BC Driver's license and a vehicle

- Experience in the health field and/or working with First Nations would be an asset
- Experience in a not-for-profit corporation would be an asset

PERSONAL QUALITIES

To ensure the immediate flow of information a high level of communication skills is required. Must have superb relationship building, exceptional interpersonal and mediation skills to foster relationships with stakeholders. Strong analytical skills with excellent listening ability to extract, absorb, write and present information for executive and public audiences. Must have the ability to take initiative/lead on assigned duties. Must be creative and flexible with excellent time management and organizational skills. Must be a team player and be able to work independently and collaboratively.

WORKING CONDITIONS

Normal office conditions and must be able to work a flexible schedule as hours may vary in accordance for the need to travel to First Nations communities and sometimes attend after-hour meetings or public events.

Application Deadline: 4:00 pm Friday, April 16, 2010

Applicants are asked to submit confidential letters of application, with resume, providing details of work experience and three references before 4:00 pm Friday, April 16, 2010 to:

Marina Gallagher, HR and Operations Manager
FN Health Society (official business entity of the First Nations Health Council)
1205 - 100 Park Royal South
West Vancouver, BC V7T 1A2
Phone: 604-913-2080
Fax: 604-913-2081
E-mail: mgallagher@fnhc.ca

The FN Health Society wishes to thank all applicants for their interest, and advises that **only those candidates to be interviewed will be contacted.** The FN Health Society hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply. However, Aboriginal applicants will be given priority.