

EMPLOYMENT OPPORTUNITY

FIRST NATIONS HEALTH COUNCIL

POSITION TITLE: HEALTH INITIATIVES MANAGER



POSITION SUMMARY:

The Health Initiatives Manager is responsible for overseeing the day-to-day operations of the First Nations Health Society's specific Health Initiatives. The manager will plan and manage the activities of the Health Initiatives Coordinators that support activities undertaken by the FNHS. This position will serve as the principle assistant to the VP Policy and Research in indentifying and making recommendations on health initiatives and the subsequent activities which will be utilized by other departments of the FNHS, more specifically policy/research, community engagement, and communications.

EDUCATION AND EXPERIENCE

- Bachelor's degree in Health Services with specialized course work in Social Services or a related field (or equivalent experience)
- 4-6 years experience conducting program/initiative management , long-range planning and service analysis particularly in the health sector
- Ability to identify health policy and advocacy-related issues at the provincial /federal level and strategically position the FNHS in response to policy issues.
- Skill in the development and management of strategic projects.
- Well developed organisational and management skills, with experience in budget management and business operations.
- Demonstrated high level of initiative, conceptual and analytical thinking, with an ability to rapidly appraise and synthesise complex material.
- Experience in leading teams; motivating and guiding others towards goal accomplishments

- Proven interpersonal skills and ability to work well with others
- Must have proficient use of current office productivity software (Microsoft Office suite of products) and related records information management software packages
- Experience in the health field/public sector environment or related field would be an asset
- Previous experience working with First Nations

PERSONAL QUALITIES

Demonstrated ability to direct an initiative process; to develop solutions and recommendations for appropriate action; Applies knowledge of analysis, project management technologies, planning, performance measurement, and management principles and practices. Communicate effectively orally and in writing; Work effectively with management, internal and external contacts such as local agencies; government officials; to plan and manage initiatives.

WORKING CONDITIONS

Normal office conditions with occasional travel to meetings. After-hours participation in meetings or public events will sometimes be required.

Application Deadline: 4:00 pm Friday, August 20, 2010

Applicants are asked to submit confidential letters of application, with resume, providing details of work experience and three references before 4:00 pm Friday, August 20, 2010 to:

Marina Gallagher, HR & Operations Manager
FN Health Society (official business entity of the First Nations Health Council)
1205 - 100 Park Royal South
West Vancouver, BC V7T 1A2
Phone: 604-913-2080
Fax: 604-913-2081
E-mail: recruitment@fnhc.ca

The FN Health Society wishes to thank all applicants for their interest, and advises that **only those candidates to be interviewed will be contacted**. The FN Health Society hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply. However, Aboriginal applicants will be given priority.