The First Nations Health Authority wishes to thank all applicants for their interest, and advises that only those candidates to be interviewed will be contacted. The First Nations Health Authority hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply. Aboriginal applicants, however, will be given priority.

POSITION SUMMARY
This position has overall responsibility for planning and executing the First Nations Telehealth Expansion Project (FN TEP) – a multi-million dollar tripartite initiative between the B.C. Ministry of Health, the First Nations and Inuit Health Branch of Health Canada and the newly created First Nations Health Authority (FNHA), with a significant investment from Canada Health Infoway.

The First Nations Telehealth Expansion Project will extend clinical and wellness Telehealth services into 30 B.C. First Nations communities over two and a half years, and will build a First Nations Telehealth Office that will support, sustain and grow these services into the future.

ORGANIZATION
This position reports administratively to the Director, eHealth and FNHA’s Innovation and IM/IT Project Management Office, and will indirectly manage project team members.

ACCOUNTABILITIES
- Lead engagement activities with First Nations communities and health organizations to understand First Nations health and wellness priorities, and work with health service providers to leverage existing Telehealth programs and develop new ones that address those priorities
- Lead the development and implementation of community-level change management strategies to ensure strong First Nations uptake of Telehealth services
- Direct and manage project planning and execution from beginning to end
- Resource management and planning, including identifying and securing project resources to build the First Nations Health Authority Telehealth team
- Provide project leadership to coach, mentor, motivate and supervise project team members and contractors, and influence them to take positive action and accountability for their assigned work to deliver on the project goals and objectives

“We are a diverse and rapidly evolving First Nations health organization of professional, innovative and dedicated team members and leaders.

We uphold community-driven, nation-based approaches to transforming the health system and enhancing wellness for BC First Nations peoples and communities. ”

Join our growing family – Be a part of the solution

APPLICATION DEADLINE:
4:00 pm, February 8, 2013

Please email or fax your Cover Letter & Resume as 2 separate documents named in the following format

Last Name, First Name – Cover Letter
Last Name, First Name - Resume
to

Email: careers@fnhc.ca
Confidential Fax: (604) 913-6135

Please insert “Project Manager, Telehealth Expansion Project” in the subject line of the email ~ Thank you!
• Define project success criteria and effectively communicate project expectations to team members and stakeholders in a clear and timely fashion throughout the project life cycle
• Project management activities including the identification and management of risks and mitigation strategies, change management, issue and decision management and escalation, project budget management and forecasting, crafting and management of the project schedule and project status reporting
• Develop and deliver project documentation such as project charters, proposals, business cases, requirements documentation, change management and test strategies, presentations and other documentation as required
• Coordinate and align with other First Nations eHealth activities and initiatives
• Explore opportunities to integrate with provincial Telehealth partners and leverage provincial standards, technologies and services where there is benefit for First Nations clients
• Build relationships with Telehealth networks across B.C. and Canada

EDUCATION, EXPERIENCE AND PERSONAL QUALITIES
• A level of education, training and experience equivalent to a Bachelor of Science Degree in Health Information Science or related field, plus five (5) years recent related experience in eHealth Service Delivery
• Project Management Professional (PMP) certification strongly desired
• Minimum ten (10) years project management experience
• Excellent oral and written communications skills
• Proven financial management and budgeting experience
• Ability to facilitate large, multi-stakeholder meetings to reach consensus on project-related issues
• Strong understanding of First Nations health and wellness priorities
• Experience developing partnerships between provincial and First Nations organizations
• Experience working in First Nations communities is an asset
• Experience working with videoconferencing equipment and peripherals (e.g. eStethoscope, otoscope, portable ultrasound) an asset

WORKING CONDITIONS
• Flexibility in relation to work schedules and travel is required